

# Sleepy Hollow Lot Owners Association Newsletter

www.shloa.com

Sleepyhollowhoawv.yahoo.com

Dec 2019



	<u>SHLOA BOARD</u>	Phone numbers Removed for Web Posting
President	Rick Inclima	
Vice President	Larry Znaniecki	
Treasurer	Rick Roscoe	
VP Roads	Roger Brown	
VP Communication	Beth Znaniecki	
VP Common Facilities	Stacey Weiant	
Secretary	Jane Munson	

Email Board: [sleepyhollowhoawv@yahoo.com](mailto:sleepyhollowhoawv@yahoo.com)

## SHLOA BOARD MEETINGS

A notice announcing the Date, Place & Time of a Board Meeting will be placed on the bulletin board at the mailboxes approximately 10 days before each meeting. If you have any questions, please contact a board member.

**TO CONTACT THE BOARD: Please address all issues to the Board in writing.**

Send your correspondence to: SHLOA  
65 Audubon Road  
Hedgesville, WV 25427

## EMERGENCY NUMBERS

**FIRE or Emergencies: Call 911**

**Morgan County Sheriff Non-emergency 304-258-1067**

**Berkeley County Sheriff Non-emergency 304-267-7000**

**State Police/Martinsburg 304-267-0000**

**State Police/ Berkeley Springs 304-258-0000**

**Div. of Natural Resources; Enforcement 304-267-0037**

**\*\*\*Remember, SHLOA is not a law enforcement agency\*\*\***

**You need to call the proper authorities when you need help.**

## **Homeowners lot assessment:**

Please note that the 2020 lot assessment invoices will be arriving the beginning of December. If paid prior to Jan 31, 2020 a discount is available!!!!

Also, the bottom portion asks for information needed to assess emergency management.

## **From the Old Farmes Amanac:**

### ANNUAL WEATHER SUMMARY NOVEMBER 2019 TO OCTOBER 2020

Winter will be warmer than normal, with above-normal precipitation. Snowfall will be below normal in the north and above normal in the south. The coldest periods will be in mid-January and from late February into early March. The snowiest periods will be in late November, mid- and late January, early February, and early March. April and May will be warmer and rainier than normal. Summer will be warmer than normal, with the hottest periods in mid-June, mid- to late July, and mid-August. Rainfall will be below normal in the north and above normal in the south. September and October will be warmer and rainier than normal.

## **Fun West Virginia Facts:**

(taken from Wikipedia)

### **State capitals**

Originally, the state capital was in Wheeling (1863 to 1870). It was then moved to Charleston, a more central city (1870 to 1875). However it was returned to Wheeling in 1875, until the capitol burned down in 1885. It was moved back to Charleston in 1885, and it has been there since. <sup>[159]</sup>

### **Large cities:**

Charleston 47,929  
Huntington 47,079  
Morgantown 30,547  
Parkersburg 30,096  
Wheeling 27,066  
Martinsburg 17,404  
Beckley 16,404  
Clarksburg 15,621

# *FROM THE BOARD*

## **A MESSAGE FROM YOUR PRESIDENT**

As we wind down 2019, I would like to express my appreciation to members of the community and the SHLOA Board for their efforts to make Sleepy Hollow a great place to live and enjoy. Throughout the past year, a small group of community volunteers have repaired potholes on our roads, picked up trash, checked in on neighbors in need, and assisted with community activities.

The SHLOA Board meets monthly throughout the year to discuss and address matters affecting Sleepy Hollow. During 2019, we rebid and awarded new snow removal and lawn maintenance contracts, repaved another section of Audubon Road, conducted extensive maintenance on our unpaved roads, and addressed several road emergencies such as downed trees and washouts from storms.

Of course, it takes more than volunteers to make things work. It takes money, plain and simple. This year, the Board made the difficult decision to raise the annual assessment from \$250.00 to \$300.00 beginning in 2020. This is the first assessment increase in over 20 years, and absolutely necessary due to the rising costs of labor, materials, insurance, legal fees, etc.

There are unfortunately a small number of lot owners who remain delinquent on their past due assessment obligations. Those missing funds create an additional burden on all remaining owners because, (1) necessary work cannot be undertaken due to insufficient funds and, (2) the cost of legal fees borne by SHLOA to collect past due assessments in accordance with our bylaws. Simply put, if everyone does their part, we will spend less on legal fees/collections and more on our roads and common facilities.

Assessment notices will arrive in early December. I want to personally thank every lot owner for timely payment of their assessments, and I encourage everyone to take advantage of the \$25.00 discount for payments submitted before January 31<sup>st</sup>. If you are a new owner, or if you did not receive your assessment notice by Christmas, please contact Treasurer Rick Roscoe or send us an email at [sleepyhollowhoavv@yahoo.com](mailto:sleepyhollowhoavv@yahoo.com).

Wishing you and your family a safe and enjoyable holiday season.

Rick Inclima

## **A MESSAGE FROM YOUR VP COMMUNICATIONS**

Another year has flown by with the ups and downs that life brings us all. I for one am thankful for my home and community. Being involved with the association has expanded my understanding of this beautiful place we live. Wishing all a Happy and Safe Holiday Season.

Beth Znaniecki

## **A MESSAGE FROM YOUR TREASURER**

Some good news is that we kept within our 2019 assessment target without going over budget. The 2020 budget will be finalized last December by the full Board. I am continuing to work on overdue assessments. The association attorney has completed processing the final group of assessment property liens. I am finalizing the last group and will forward them on for processing after having them notarized. After this, I am hoping to get some movement on those properties with property judgments against them.

Rick Roscoe

## **REGARDING FIREARMS:**

WEST VIRGINIA CODE  
CHAPTER 20. NATURAL RESOURCES.  
ARTICLE 2. WILDLIFE RESOURCES.

**§20-2-58. Shooting across road or near building or crowd; penalty.**(a) In addition to any other prohibitions which may exist by law, it shall be unlawful for any person to shoot or discharge any firearms:

- (1) Across or in any public road in this state, at any time;
  - (2) Within five hundred feet of any school or church; or
  - (3) Within five hundred feet of any dwelling house: Provided, That a person who is a resident of a dwelling house, and his or her authorized guest, may shoot or discharge a firearm in a lawful manner within five hundred feet of the dwelling house where the person lives, if the firearm is being discharged with the express or implied knowledge and consent of all residents of that dwelling house, and no other dwelling houses are located within five hundred feet of where the firearm is discharged; or
  - (4) In any state, county or municipal park in areas of which the discharge of firearms is prohibited.
- (b) Any person violating this section is guilty of a misdemeanor and, upon conviction thereof, shall be fined not less than \$50 nor more than \$500 or confined in jail for not more than one hundred days, or both fined and confined.

## **CAUTION: Do Not Apply Salt on Dirt Roads**

Unfortunately, there are limited options for dealing with ice on dirt roads. Ice cannot be plowed down to dirt level. The only viable option is to spread cinders. Salt CANNOT be used on dirt roads, it will make a bad situation MUCH, MUCH worse. There are cinder barrels in the neighborhood for resident's use. Please avail yourself to some when ice is forecast.

Applying salt to dirt roads will make them mushy, muddy and virtually impassable. SHLOA will have no choice but to hold persons spreading salt on our unpaved roads liable for such costs. Please do NOT apply salt on unpaved roads!

**SNOW PLOWING:**

Per the contract with Emerick’s Inc. Snow plowing will begin with the accumulation of 3 inches.

SHLOA follows a long-established policy regarding the plowing of roads during winter weather. The policy provides that roads are plowed whenever the depth reaches 3 inches anywhere in the development. We will have unpaid volunteers checking on snow depth throughout the community, especially in the problem areas. We will not plow when snow fall is less than 3 inches. Please drive carefully on winter roads and allow extra travel time during weather events.



**How You Can Help This Winter**

Remove all vehicles from the roadway to facilitate plowing and treatment of road surfaces;

Do not park in cul-de-sacs because plow trucks need to turn around and need places to push snow;

Do not attempt to plow roads yourself. This can damage the roads and impede drainage;

**Please** be patient with our contractors and the SHLOA Board; we are doing our best to provide these services;

**Please** check in on your neighbors for their safety.

Thank you!

**WEST VIRGINIA STATE SCHEDULED HOLIDAYS AND CLOSINGS**

<b>Holiday</b>	<b>Date Observed</b>	<b>Notes</b>
Christmas Eve	Tuesday, December 24, 2019	Half-Day. Open 8:30 to noon
Christmas	Wednesday, December 25, 2019	
New Year's Eve 1/2 Day	Tuesday, December 31, 2019	Half-Day. Open 8:30 to noon
New Year's Day	Wednesday, January 1, 2020	
Martin Luther King Day	Monday, January 20, 2020	

2019 Budget as of November 30, 2019	2019 BUDGET	YTD	DIFFERENCE
<b>INCOME</b>			
2017 HOME OWNERS ASSESSMENTS	\$114,300.00	\$108,588.50	5,711.50
PAST DUE (2018 AND PRIOR) TARGET	\$5,000.00	\$2,953.25	2,046.75
MISCELLANEOUS INCOME	\$100.00	\$278.39	178.39
OPERATING INTEREST		\$0.00	0.00
REFUNDS	\$0.00	\$0.00	0.00
MAIL BOXES		\$700.00	
<b>TOTAL INCOME</b>	<b>\$119,400.00</b>	<b>\$112,520.14</b>	<b>6,879.86</b>
<b>2019 RESERVE ALLOCATIONS</b>			
CAPITAL IMPROVEMENT FUND	\$17,145.00	\$16,731.26	413.74
EMERGENCY FUND	\$11,430.00	\$11,154.18	275.82
<b>TOTAL RESERVE FUND</b>	<b>\$28,575.00</b>	<b>\$27,885.44</b>	<b>689.56</b>
<b>FIXED ESPENSES</b>			
INSURANCE/TAX/LICENCES/PERMITS	\$4,500.00	\$4,826.49	326.49
STORAGE	\$600.00	\$600.00	0.00
PHONE AT LAKE	\$550.00	\$500.00	50.00
LIGHTS AT BALLFIELD AND LAKE	\$320.00	\$284.55	35.45
RELIEF STATIONS	\$1,000.00	\$903.03	96.97
COMMUNICATIONS	\$1,800.00	\$1,527.50	272.50
<b>TOTAL</b>	<b>\$8,770.00</b>	<b>\$8,641.57</b>	<b>128.43</b>
<b>ADMINISTRATIVE</b>			
ADMINISTRATIVE/OFFICE SUPPLIES	\$500.00	\$469.07	30.93
COMPUTER, SOFTWARE, OFFICE EQPT	\$150.00	\$64.05	85.95
LEGAL FEES	\$5,000.00	\$3,000.00	2,000.00
TREASURERS/ACCOUNTING/INVOICING	\$3,700.00	\$1,494.25	2,205.75
<b>TOTAL</b>	<b>\$9,350.00</b>	<b>\$5,027.37</b>	<b>4,322.63</b>
<b>ROAD UPGRADES</b>			
UNPAVED	\$24,000.00	\$40,543.01	16,543.01
PAVED	\$1,000.00	\$827.53	172.47
SNOW REMOVAL	\$12,000.00	\$12,078.31	78.31
<b>TOTAL</b>	<b>\$37,000.00</b>	<b>\$53,448.85</b>	<b>16,448.85</b>
<b>COMMON FACILITIES</b>			
LAKE ATTENDANT	\$5,500.00	\$5,500.00	0.00
LAWN CONTRACT	\$6,100.00	\$5,363.20	736.80
MAINTENANCE	\$7,300.00	\$579.16	6,720.84
CASUAL LABOR	\$1,500.00	\$1,074.00	426.00
COMMUNITY ACTIVITIES	\$1,200.00	\$340.99	859.01
<b>TOTAL</b>	<b>\$21,600.00</b>	<b>\$12,857.35</b>	<b>8,742.65</b>
<b>2019 RESERVE FUND</b>			
<b>TOTAL 2017 EXPENSES</b>	<b>\$114,300.00</b>	<b>\$107,860.58</b>	<b>4,659.56</b>

## **SHLOA Seeks Treasurer-In-Training**

*Training/mentoring will be provided*

The SHLOA Board is seeking persons interested in becoming our next Treasurer. This position is absolutely vital to the operation of the Association. The position of SHLOA Treasurer will be up for election in 2021. Our current Treasurer, Rick Roscoe, has faithfully served as a member of the Board for well over 20 years. SHLOA is seeking a “Treasurer-in-Training” who can step in and pick up the reigns in 2021. Rick Roscoe has volunteered to provide training to any interested candidate(s) over the next year so they will be prepared to step in and run for office in 2021.

Duties of the Treasurer include keeping the Association’s financial books and records, preparing budgets, preparing annual assessment notices, receiving and depositing of all funds of the Association, maintaining current Owners List, and disbursing funds (i.e., pay the bills) on behalf of the Association.

SHLOA cannot function without a competent and dedicated Treasurer. We have been extremely fortunate to have such a Treasurer in Rick Roscoe. But the time is now to identify and train our next potential Treasurer.

We cannot leave this to chance; we need your help. The ideal candidate will be computer literate, understand basic accounting principles, and be honest and hard working. Interested candidates are encouraged to send an email to SHLOA at [Sleepyhollowhoawv@yahoo.com](mailto:Sleepyhollowhoawv@yahoo.com) or contact Rick Roscoe directly.

Please consider serving your community today. SHLOA is an Association by and of the Lot Owners. We cannot do it without you!



DECEMBER 15<sup>TH</sup> 10AM

**COCOA WITH SANTA !!!!!**

AT THE BALL FIELD WITH TREATS  
FOR THE CHILDREN



©aumsri





Bring on  
the  
NEW YEAR!