

**SLEEPY HOLLOW LOT OWNERS ASSOCIATION
QUARTERLY NEWSLETTER
FEBRUARY 2012**



SHLOA BOARD OF DIRECTORS

President	Mary D'Ovidio
Vice President	Rick Roscoe
Treasurer	June Clark
Secretary/	Cindy Fitz
VP Communications	
VP Roads	Roger Brown
VP Common Facilities	Gary Bowers
Filled Vacant Position	Rick Inclima



SHLOA BOARD MEETINGS

A notice announcing the Date, Place & Time of a Board Meeting will be placed on the bulletin board at the mailboxes approximately 10 days before each meeting. If you have any questions contact a board member.

TO CONTACT THE BOARD

Please address all issues to the Board in writing.

Send your correspondence to: SHLOA
65 Audubon Road
Hedgesville, WV 25427

e-mail: sleepyhollowhoawv@yahoo.com

EMERGENCY NUMBERS

FIRE or Emergencies - 911	Morgan County Sheriff Non-emergency	304-258-1067
	Berkeley County Sheriff Non-emergency	304-267-7000
	State Police/Martinsburg	304-267-0000
	State Police/ Berkeley Springs	304-258-2101

*****Remember, SHLOA is not a law enforcement agency.
You need to call the proper authorities when you need help*****



NEW MEMBER JOINS THE BOARD

I would like to introduce myself to members of the Sleepy Hollow community. My name is Rick Inclima and I have been a member of the Sleepy Hollow community since 2006. At the January 14, 2012 SHLOA Board meeting I volunteered to fill a vacancy on the Board and am pleased to announce that my request was unanimously approved by the Board officers.

Why volunteer for an unpaid position? Well, over the years I have witnessed the time and effort put forth by the SHLOA Board of Directors to improve our neighborhood and community. Their volunteer efforts result in the publication of this newsletter, maintenance of our roads, lake and common areas, as well as resulting that our yearly assessment is spent wisely to improve our community and its infrastructure. While virtually every city, town and home owners association provides services, our SHLOA Board is remarkable in that all of the work done on behalf of Sleepy Hollow residents is volunteer work. They meet at least monthly to plan work, maintain the budget and assess the infrastructure needs of our community, but their individual and collective efforts occur on a daily basis. We are extremely fortunate to have such a dedicated group of volunteers working on our behalf. Our roads are well maintained, as any municipality, and we have a beautiful lake and functional common areas that we all can be proud of and enjoy. That is why I decided to roll up my sleeves and get involved. I am not one to sit back and watch others to the work. We have a wonderful community with many wonderful and caring people. I have been impressed by the work of our Board and even more impressed that their volunteerism allows our yearly SHLOA assessment to be among the best values in the area. I hope to contribute to our community and its continued progress as a member of the SHLOA Board.

Rick Inclima

A SHOW OF APPRECIATION



A big “thumbs-up” and a hearty THANK YOU goes out to Greg Emerick and his crew for not only installing the barrier fence around the berms, which hopefully will prevent any further damage to the structure and ensure that it will last for decades to come, but for also for removing the Sleepy Hollow sign at the entrance to our community that a Berkeley County School bus decided to use for target practice. Steps are underway to have the sign replaced.





A WORD FROM YOUR VICE PRESIDENT of COMMON FACILITIES

With the onset of winter, there is obviously no significant news to report regarding the lake and ball field, however, we are investigating methods for removing the weeds in the lake that have plagued us recently as well as methods to increase the water quality. As Vice President of Common Facilities I would like to mention another aspect that I consider to be a Common Facility within our community ...our feathered friends. Feeding the birds is a rewarding and enjoyable hobby in the midst of chilly winter weather, and these easy winter bird feeding tips can help both novice and experienced backyard birders make the most of their feeders during the coldest months of the year.

Winter Backyard Bird Species

Depending on the climate, geography and landscape of your backyard and your region of the country, you could be visited by dozens of different backyard bird species during the winter months. The most common winter birds include: House finches, House sparrows, Tufted titmice, American goldfinches, Downy woodpeckers, Palliated woodpeckers, Red-bellied woodpeckers, Black-capped chickadees, Northern cardinals, Dark-eyed juncos, American robins and European starlings

Foods for Birds in Winter

Most birds that visit backyards in snowy weather thrive on seeds, since insects and fruit are harder to find naturally during the winter. The best foods to offer birds in colder weather have a high fat or oil content that will provide abundant energy for winter survival. Nutritious winter foods for birds include: Black oil sunflower seed, Hulled peanuts, Niger seed, Suet mixes with seeds or fruit, Peanut butter and White millet seed. When choosing birdseed and other foods for winter feeding, take into consideration which bird species are present in the winter and what foods they prefer to avoid excess wasted seed. Many birders also prefer to use no-mess seed mixes such as hulled sunflower seeds in the winter to avoid several months' of hull accumulation beneath feeders in the spring.

Storing Birdseed

It is best to stock up on birdseed in the fall when many lawn and garden centers are discounting seed to make way for winter merchandise. Stored properly, seed can easily last for months, particularly seed mixes and sunflower seeds.

To properly store seed, it should be kept in a cool, dry place that is protected from bugs and rodents. Choose a storage bin that will be easy to access all winter, and one that can be easily manipulated while wearing gloves and bulky coats.

Pests and Predators

Just as food is scarce for birds in the winter, it is also scarce for squirrels, raccoons, stray cats and other backyard predators. Steps can be taken, however, to safeguard feeding stations and provide birds the security to return to the feeders throughout the winter. Choose specialized feeders with pest repellants such as caged perches or squirrel baffles. Position feeders several feet from natural cover where birds can hide if necessary, but not so close as to allow predators a place for an ambush. Consider placing temporary fencing around feeding stations to keep predators and pest wildlife away.



SHLOA 2012 BUDGET & EXPENSES

Collection of 2012 assessments as of February 2012 is on track to exceed 2011 by more than \$5,000. Thanks to all of you who pay your assessment promptly. Late notices for accounts not pay by January 31, 2012 will be mailed soon. Any accounts not paid by April 15, 2012 will be turned over to SHLOA attorney for collection. So for those who are still unpaid, please pay by April 15 to avoid legal fees and interest.

AS OF FEBRUARY 8, 2012	2012 BUDGET	YTD	DIFFERENCE
INCOME			
2012 HOME OWNER'S ASSESSMENTS	\$114,300.00	\$83,390.00	(\$30,910.00)
MISC INCOME	\$300.00	\$0.00	(\$300.00)
OPERATING INTEREST	\$100.00	\$0.00	(\$100.00)
TOTAL INCOME	\$114,700.00	\$83,390.00	(\$31,310.00)
2012 RESERVE ALLOCATIONS			
CAPITAL IMPROVEMENT FUND	\$17,145.00	\$12,508.50	(\$4,636.50)
EMERGENCY FUND	\$11,430.00	\$8,339.00	(\$3,091.00)
CAPITAL RESERVE FUND	\$10,287.00	\$0.00	(\$10,287.00)
TOTAL RESERVE ALLOCATIONS	\$38,862.00	\$20,847.50	(\$18,014.50)
FUNDS AVAILABLE FOR 2012 BUDGET	\$75,838.00	\$62,542.50	(\$13,295.50)
FIXED EXPENSES			
INSURANCE/TAXES/LICENCES/PERMITS	\$4,500.00	\$3,665.05	(\$834.95)
STORAGE	\$600.00	\$0.00	(\$600.00)
PHONE AT LAKE	\$500.00	\$38.04	(\$461.96)
LIGHTS AT LAKE & BALLFIELD	\$300.00	\$21.02	(\$278.98)
RELIEF STATION	\$450.00	\$0.00	(\$450.00)
COMMUNICATIONS	\$2,000.00	\$0.00	(\$2,000.00)
ANNUAL ELECTION/MEETING	\$400.00	\$0.00	(\$400.00)
TOTAL	\$8,750.00	\$3,724.11	(\$5,025.89)
ADMINISTRATIVE			
ADMINISTRATIVE/OFFICE SUPPLIES	\$250.00	\$104.00	(\$146.00)
COMPUTER, SOFTWARE, OFFICE EQUIP	\$600.00	\$47.21	(\$552.79)
LEGAL FEES	\$4,500.00	\$0.00	(\$4,500.00)
TREASURERS/ACCOUNTING/INVOICING	\$2,900.00	\$233.87	(\$2,666.13)
TOTAL	\$8,250.00	\$385.08	(\$7,864.92)
ROADS			
UNPAVED MAINTENANCE	\$14,000.00	\$0.00	(\$14,000.00)
PAVED MAINTENANCE	\$10,000.00	\$0.00	(\$10,000.00)
UPGRADES	\$5,000.00	\$0.00	(\$5,000.00)
SNOW REMOVAL	\$11,500.00	\$900.00	(\$10,600.00)
TOTAL	\$40,500.00	\$900.00	(\$39,600.00)
COMMON FACILITIES			
LAKE ATTENDANT	\$5,000.00	\$0.00	(\$5,000.00)
LAWN CONTRACT	\$6,100.00	\$0.00	(\$6,100.00)
MAINTENANCE	\$6,000.00	\$734.29	(\$5,265.71)
TOTAL	\$17,100.00	\$734.29	(\$16,365.71)
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SHLOA NEW 2012 BUDGET EXPENSES	\$74,600.00	\$5,743.48	(\$68,856.52)
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2012 RESERVE/CONTINGENCY	\$1,238.00		(\$1,238.00)

FINAL SHLOA 2011 BUDGET & EXPENSES

Here is the final 2011 budget. As you can see your Board of Directors was able to work within the approved budget. We expect to do the same for 2012, keeping your assessments at their current level.

AS OF JANUARY 18, 2012 (final 2011)	2011 BUDGET	YTD	DIFFERENCE
INCOME			
2011 HOME OWNER'S ASSESSMENTS	\$114,300.00	\$106,500.00	(\$7,800.00)
MISC INCOME	\$300.00	\$175.00	(\$125.00)
OPERATING INTEREST	\$100.00	\$10.14	(\$89.86)
TOTAL INCOME	\$114,700.00	\$106,685.14	(\$8,014.86)
2011 RESERVE ALLOCATIONS			
CAPITAL IMPROVEMENT FUND	\$17,145.00	\$15,975.00	(\$1,170.00)
EMERGENCY FUND	\$11,430.00	\$10,650.00	(\$780.00)
CAPITAL RESERVE FUND	\$10,287.00	\$4,267.06	(\$6,019.95)
TOTAL RESERVE ALLOCATIONS	\$38,862.00	\$30,892.06	(\$7,969.95)
FUNDS AVAILABLE FOR 2011 BUDGET			
	\$75,838.00	\$75,805.29	(\$32.71)
FIXED EXPENSES			
INSURANCE/TAXES/LICENCES/PERMITS	\$5,700.00	\$5,250.81	(\$449.19)
STORAGE	\$600.00	\$600.00	\$0.00
PHONE AT LAKE	\$600.00	\$469.21	(\$130.79)
LIGHTS AT LAKE & BALLFIELD	\$300.00	\$254.80	(\$45.20)
RELIEF STATION	\$350.00	\$421.88	\$71.88
COMMUNICATIONS	\$2,300.00	\$1,636.67	(\$663.33)
ANNUAL ELECTION/MEETING	\$400.00	\$319.11	(\$80.89)
TOTAL	\$10,250.00	\$8,952.48	(\$1,297.52)
ADMINISTRATIVE			
ADMINISTRATIVE/OFFICE SUPPLIES	\$200.00	\$156.13	(\$43.87)
COMPUTER, SOFTWARE, OFFICE EQUIP	\$450.00	\$547.29	\$97.29
LEGAL FEES	\$4,500.00	\$4,970.12	\$470.12
TREASURERS/ACCOUNTING/INVOICING	\$2,900.00	\$2,450.70	(\$449.30)
TOTAL	\$8,050.00	\$8,124.24	\$74.24
ROADS			
UNPAVED MAINTENANCE	\$10,000.00	\$11,625.00	\$1,625.00
PAVED MAINTENANCE	\$10,000.00	\$900.16	(\$9,099.84)
UPGRADES	\$6,000.00	\$4,731.39	(\$1,268.61)
SNOW REMOVAL	\$10,000.00	\$10,002.76	\$2.76
TOTAL	\$36,000.00	\$27,259.31	(\$8,740.69)
COMMON FACILITIES			
LAKE ATTENDANT	\$5,000.00	\$4,424.00	(\$576.00)
LAWN CONTRACT	\$5,800.00	\$5,940.00	\$140.00
MAINTENANCE	\$10,000.00	\$10,701.97	\$701.97
TOTAL	\$20,800.00	\$21,065.97	\$265.97
TOTAL 2011 BUDGET EXPENSES			
	\$75,100.00	\$65,402.00	(\$9,698.00)

2011 RESERVE/CONTINGENCY	\$738.00	(\$738.00)
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REQUEST FOR RESUMES

Each year in June, three or four positions are up for election to SHLOA Board of Directors. The election is held in June 2012. Resumes must be *received* by April 15, 2012. This year there are four (4) positions open.

ELIGIBILITY REQUIREMENTS

A lot owner is eligible to run for a position on the board if he or she is a member in good standing. A member in good standing is an Owner of record and all lot assessments are paid as of the Date of Record, April 15, 2012. The Owner of Record is the owner listed on SHLOA's records as of April 15, 2012. That is why it is important to be sure SHLOA has your correct information and that of your neighbors.

In other words, you must be a Member in Good Standing as of the Date of Record to serve on the Board.

Send your resume to:

Sleepy Hollow Lot Owners Association, Inc.
66 Audubon Road
Hedgesville, WV 25427

ATT: RESUMES

RESUMES WILL BE PUBLISHED IN THE NEXT NEWSLETTER ALONG WITH ALL ELECTION INFORMATION.

If you have any questions, refer to the by-laws and covenants or contact a member of the current Board of Directors.

This is an opportunity for you to make a worthwhile contribution to your community.

RESUMES MUST BE RECEIVED BY APRIL 15, 2012

COME JOIN THE FUN AT SPRING CLEAN-UP DAY and HELP BEAUTIFUL OUR COMMUNITY

May 5, 2012 – 9:00 AM to 12:00 Noon

VOLUNTEERS ARE ALWAYS NEEDED AND APPRECIATED.
Refreshments will be provided at the pavilion.

LOOKING FOR VENDORS FOR OUR SECOND ANNUAL YARD
SALE TO BE HELD ON SATURDAY JUNE 2, 2012
FROM 8:00 AM TO 3:00 PM AT THE BALL FIELD.
LOOK FOR MORE INFORMATION IN MAY'S NEWSLETTER.
VOLUNTEERS NEEDED TO HELP WITH PARKING.
CONTACT CINDY FITZ AT [REDACTED] IF INTERESTED



LOOKING FOR THOSE INTERESTED IN BECOMING A LAKE ATTENDED FOR THE
2012 SUMMER SEASON. IF INTERESTED, PROVIDE THE FOLLOWING
INFORMATION. DETACH THE COMPLETED FORM AND MAIL TO:

GARY BOWERS



NAME: _____

ADDRESS: _____

HOME PHONE: _____

CELL PHONE: _____

E-MAIL: _____

AGE (must be at least 18): _____

DAYS AVAILABLE: _____

LOOKING FOR VENDORS FOR OUR SECOND ANNUAL YARD SALE TO BE
HELD SATURDAY JUNE 2, 2012
FROM 8:00 AM TO 3:00 PM AT THE BALL FIELD.
LOOK FOR MORE INFORMATION IN MAY'S NEWSLETTER.
VOLUNTEERS NEEDED TO HELP WITH PARKING.
CONTACT CINDY FITZ



Daylight Saving Time begins **Sunday, March 11, 2012, 2:00am**, and ends
Sunday, November 4, 2012, 2:00am.

**BIDS ARE BEING ACCEPTED FOR ROAD GRADING. ALL BIDS MUST BE MAILED TO
MARY D'OVIDIO –
BIDS MUST BE POST MARKED NO LATER THAN APRIL 1, 2012**

ATTENTION “SHROOMERS”

For those of you who can't wait for spring morel mushrooms, the wait is almost over. Morel season can start as early as late March, but normally starts sometime in April, running through May. Fresh morels can be illusive to find, but getting out looking for them is half the fun. A good hike to start shedding those extra winter pounds is also a bonus! For the first time out, always go with a seasoned mushroomer when picking. There are both the white and black morels in our area, with the black morels coming in first. If you are lucky enough to get to a gourmet food store in the city, you may find them as well. There is lots of great information on the internet about how to identify and harvest morels, there is even a facebook page! Also check the library for more information.

Be careful picking, and always leave a few so they come up next year!!

TROUT SEASON IS HERE

West Virginia Department of Natural Resources (DNR), has begun stocking trout in Morgan and Berkeley Counties. Stocking varies; go to www.wvdnr.gov to get the locations and dates. While picking up your license be sure to pick up a regulation guide for more information. ***SOME LOCATIONS ARE HANDICAPPED ACCESSIBLE***
NO LICENSE REQUIRED FOR SENIORS AND CHILDREN!!

FIREWISE PROGRAM

The Community of Sleepy Hollow has been accepted into The National Fire Protection Association's (NFPA) Firewise Communities Program. The National Fire Protection Association's (NFPA) Firewise Communities program encourages local solutions for wild life safety by involving homeowners, communities, firefighters, and others in an effort to protect people and property from the risk of wildfires. Our goal, with help from Firewise learning sessions and Firewise Days from board and community members, is to enrich community awareness and knowledge to take preventative safety measures toward home and property loss due to wildfires. Working together with volunteers from the community to do trail trimming, hold learning sessions, and more, we will make Sleepy Hollow firewise.