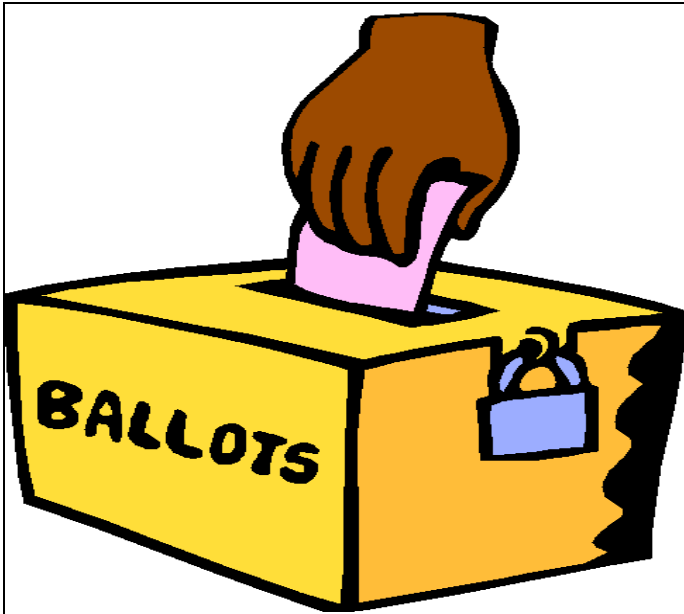


Sleepy Hollow Lot Owners Association Newsletter

www.shloa.com

May 2019



	<u>SHLOA BOARD</u>	Phone numbers removed for Web posting.
President	Rick Inclima	
Vice President	Elaine Wright	
Treasurer	Rick Roscoe	
VP Roads	Roger Brown	
VP Communication	Beth Znaniecki	
VP Common Facilities	Stacey Weiant	
Secretary	Jane Munson	

Board email: sleepyhollowhoawv@yahoo.com

SHLOA BOARD MEETINGS

A notice announcing the Date, Place & Time of a Board Meeting will be placed on the bulletin board at the mailboxes approximately 10 days before each meeting. If you have any questions, please contact a board member.

TO CONTACT THE BOARD: Please address all issues to the Board in writing.

Send your correspondence to: SHLOA
65 Audubon Road
Hedgesville, WV 25427

email: sleepyhollowhoawv@yahoo.com

EMERGENCY NUMBERS

FIRE or Emergencies: Call 911

Morgan County Sheriff Non-emergency 304-258-1067
Berkeley County Sheriff Non-emergency 304-267-7000
State Police/Martinsburg 304-267-0000
State Police/ Berkeley Springs 304-258-0000
Div. of Natural Resources; Enforcement 304-267-0037

*****Remember, SHLOA is not a law enforcement agency***
You need to call the proper authorities when you need help.**

SHLOA Corporation Board Elections and Annual Meeting

Ballots will be mailed to each lot owner of record 21 days in advance of the Annual meeting. Election results will be announced at the Annual Meeting scheduled for Saturday, June 15, 2019, at 10:00 AM at the ball field pavilion. The official purpose of the meeting is to transact such business that may be properly brought to the floor and to announce the results of the 2019 Board Elections.

Order of Business for Annual Meeting, June 15, 2019:

1. Call to order by President or ranking officer present
2. Report of Directors
3. Members Forum – Time Limits
4. Report of Election Committee – Introduction of new Board Members
5. Adjournment

RESUMES

This year there are four (4) positions open on the SHLOA Board of Directors, but we only received three (3) resumes from residents (printed below). Ballot elections for the SHLOA Board will be held during May/June 2019. Please consider running as a write-in candidate for the Board of Directors. We need you!

Rick Inclima

I have been a lot owner in Sleepy Hollow since 2006 and volunteered to fill a vacancy on the SHLOA Board of Directors in 2012. In 2013, I was elected to the Board and served as Vice President of Communications through June 2018. I have served as Board President since the 2018 retirement of our long serving past President, Mary D'Ovidio.

I have been honored to work with some great people on the Board and within the community. They are all volunteers who contribute their time and talent to keep Sleepy Hollow a livable and well-maintained community. I would be honored to continue to serve as a member of the SHLOA Board and I ask for your vote. Thank you.

Stacey Weiant

My name is Stacey Weiant I am a full-time resident of SHLOA. I have served on the board for the past two years as VP of common facilities. I thoroughly enjoy working with lake staff, planning community events, and getting to know more residents in our community. I would like to be reelected for another two-year term so I can continue to bring the SHLOA community together through the events I have organized to include the Easter egg hunt, and Cocoa with Santa. The Lake and the ballfield have both been used much more the past two years and I would love to continue to watch SHLOA grow and utilize the facilities we have available within the community.

Rick Roscoe

I have been a long-time resident of Sleepy Hollow. During this time, I have served in many positions on the board and am currently serving as the SHLOA Treasurer. During the past few years I have created a data base enabling the association to maintain a more accurate record of owners and addresses with their section and lot including a history of past assessment information enhancing our ability to deal with unpaid accounts.

If elected, I will continue to work for the improvement of our community and with continued emphasis placed on overdue accounts through the lien and property judgment process.

Sample Ballot for SHLOA Board

SHLOA ANNUAL ELECTION SAMPLE BALLOT

Place an "X" by the candidates of your choice. Or use the write-in spaces to vote for yourself or a member not listed. Voting for more than four (4) members, sending your ballot to other than the address on the reverse side, or removing the Owners' Information on the reverse side, **WILL VOID YOUR VOTE.**

If you make a mistake, contact Election Committee Member, Rick Inclima, at 248-760-6966 for another ballot.

Only an official ballot issued by SHLOA will be accepted.

The candidates listed (alphabetically) are the only members who submitted resumes.

____ Icabod Crane ____ John Audubon ____ Rose Redbud

Write-In Candidate(s) Space

1. _____ 2. _____

3. _____ 4. _____

Owners' Signature: _____

At least one (1) Owner of Record must sign this ballot.

BALLOT MUST BE RECEIVED BY JUNE 00, 20XX

Write in Space

The Annual Easter Egg Hunt was a Big Success!!!!



THANKS TO ALL THE GREAT KIDS WHO PARTICIPATED!

FROM THE BOARD

A MESSAGE FROM YOUR PRESIDENT

The focus of this newsletter is our annual elections for SHLOA Board of Directors. Serving on the Board is a great way to give back to the community and help address the needs of Sleepy Hollow.

This year, we have four (4) positions up for election but have received only three (3) resumes. We absolutely need owners to run as “write in” candidates and I encourage you to please get involved. Simply write your name in the “write-in” section of your ballot (which you will receive by mail) and ask your friends and neighbors to “write” you in as well. The write-in candidate with the most votes will be elected to a two-year term. You can do this, and we need you!

Serving on the Board is not difficult; however, it does require a bit of time and commitment. The Board meets on the second Saturday of each month to discuss and address matters affecting Sleepy Hollow and its residents. Board members also regularly communicate by email and phone to address emerging issues. Among other duties, the Board is responsible for road, dam and lake maintenance; snow removal; addressing legal matters; communications, approving budget items, maintaining a roster of owners; and collecting assessments. Nothing happens by accident; it takes caring and committed people like YOU to make it work.

One hundred percent (100%) of annual assessments are invested back into the community. Without the tireless work of our Treasurer and the payment of assessments by lot owners, SHLOA would be unable to function. Without a functioning Board, our roads, common facilities, lake, etc. would quickly fall into a state of disrepair and Sleepy Hollow property values and quality of life would decline significantly.

We desperately need owners to run for the Board of Directors. Many Board members have served for years, and no one can do it forever. Currently, we have an immediate need to train someone on the duties of SHLOA Treasurer. Thankfully, our current Treasurer has agreed to run for reelection this year, but we need to begin training now to assure someone is able to fill this critical position going forward. I appeal to you to run as a “write-in” candidate and help us keep Sleepy Hollow a livable, well-maintained, and family-centered community for years to come. Again, nothing happens by accident; we need YOU to make it work. Please run for the SHLOA Board. Thank you.

Rick Inclima
President

A MESSAGE FROM YOUR VP COMMUNICATIONS

Summer is approaching and our children will be home from school and out and about. Please drive safely through our community. I again encourage you to send any art work or writing for the newsletter. Have a wonderful and safe summer.

Beth Znaniecki
VP of Communications



Tick-borne Infection Prevention Checklist

Be aware that ticks are most commonly found from April–September in grassy, brushy, and/or wooded areas with shade.

Ensure family pets are under the care of a veterinarian and are receiving a preventative tick treatment. Consider tick-safe landscaping methods such as a 3-foot boundary of wood chips or gravel to reduce ticks crawling into yards or playgrounds.

Use an insect repellent such as DEET at concentrations of 20% to repel ticks; parents should assist children in application of any repellent.

Wear light-colored clothing when spending time outdoors to spot crawling ticks more easily. Take a shower within 2 hours of being in a tick habitat.

Perform a full-body tick check using a hand mirror helps to identify crawling or attached ticks after spending time outdoors.

The following areas are key areas to check when looking for ticks on the body:

*Under the arms, in and around the ears, inside the belly button, back of the knees, around the hair line, between the legs, and around the waist.

2019 Budget as of April 30, 2019	2019 BUDGET	YTD	DIFFERENCE
INCOME			
HOME OWNERS ASSESSMENTS	\$114,300.00	\$98,868.50	15,431.50
PAST DUE (2018 AND PRIOR) TARGET	\$5,000.00	\$1,663.25	3,336.75
MISCELLANEOUS INCOME	\$100.00	\$5.00	95.00
OPERATING INTEREST		\$0.00	0.00
REFUNDS	\$0.00	\$0.00	0.00
MAIL BOXES		\$210.00	
TOTAL INCOME	\$119,400.00	\$100,746.75	18,653.25
2019 RESERVE ALLOCATIONS			
CAPITAL IMPROVEMENT FUND	\$17,145.00	\$15,079.76	2,065.24
EMERGENCY FUND	\$11,430.00	\$10,053.18	1,376.82
TOTAL RESERVE FUND	\$28,575.00	\$25,132.94	3,442.06
FIXED EXPENSES			
INSURANCE/TAX/LICENCES/PERMITS	\$4,500.00	\$4,403.77	96.23
STORAGE	\$600.00	\$600.00	0.00
PHONE AT LAKE	\$550.00	\$181.42	368.58
LIGHTS AT BALLFIELD AND LAKE	\$320.00	\$94.20	225.80
RELIEF STATIONS	\$1,000.00	\$0.00	1,000.00
COMMUNICATIONS	\$1,800.00	\$426.00	1,374.00
TOTAL	\$8,770.00	\$5,705.39	3,064.61
ADMINISTRATIVE			
ADMINISTRATIVE/OFFICE SUPPLIES	\$500.00	\$269.18	230.82
COMPUTER, SOFTWARE, OFFICE EQPT	\$150.00	\$64.05	85.95
LEGAL FEES	\$5,000.00	\$1,000.00	4,000.00
TREASURERS/ACCOUNTING/INVOICING	\$3,700.00	\$330.73	3,369.27
TOTAL	\$9,350.00	\$1,663.96	7,686.04
ROAD UPGRADES			
UNPAVED	\$24,000.00	\$3,798.01	20,201.99
PAVED	\$1,000.00	\$792.44	207.56
SNOW REMOVAL	\$12,000.00	\$12,078.31	78.31
TOTAL	\$37,000.00	\$16,668.76	20,331.24
COMMON FACILITIES			
LAKE ATTENDANT	\$5,500.00	\$0.00	5,500.00
LAWN CONTRACT	\$6,100.00	\$0.00	6,100.00
MAINTENANCE	\$7,300.00	\$250.34	7,049.66
CASUAL LABOR	\$1,500.00	\$749.00	751.00
COMMUNITY ACTIVITIES	\$1,200.00	\$137.32	1,062.68
TOTAL	\$21,600.00	\$1,136.66	20,463.34
2019 RESERVE FUND			
TOTAL EXPENSES	\$114,300.00	\$50,307.71	63,992.29

BLOCKED OR MISSING DRIVEWAY CULVERTS ARE A MAIN CAUSE OF EROSION ON UNPAVED ROADS!

Installing and maintaining driveway culverts is the responsibility of property owners. Please keep your driveway culverts clear of debris to facilitate rainwater flow into the ditch lines. Otherwise, the water flows out on the road and causes serious erosion damage, especially on the unpaved road. Please help us keep our roads passable and in a state of good repair by installing and maintaining your driveway culverts.

Periodic removal of accumulated leaves and debris from driveway culverts is a fairly straightforward task. However, for those who may need assistance, local contractors can help with culvert maintenance or installation. If you need a contractor for hire to clean or install a driveway culvert, residents may contact VP of Roads, Roger Brown, for a recommendation at Rbrown.shloa@yahoo.com.

Tips for a safe swim in the lake!!!

1. Obey posted signs.
2. Enter the water carefully.
3. Do not swim alone.
4. Supervise Children.
5. Do not swim during a thunderstorm.
6. Avoid diving headfirst.
7. Do not swim under the influence of drugs or alcohol.



Have a fun and safe summer!

**SLEEPY HOLLOW
LOT OWNERS ASSOCIATION, INC
65 Audubon Road
Hedgesville, WV 25427**