

Sleepy Hollow Lot Owners Association Newsletter

www.shloa.com

September 2017



	<u>SHLOA BOARD</u>	(sleepyhollowhoavv@yahoo.com)
President	Mary D'Ovidio	
Vice President	Elaine Wright	
Treasurer	Rick Roscoe	
VP Roads	Roger Brown	
VP Communication	Rick Inclima	
VP Common Facilities	Stacey Weiant	
Secretary	Mary Oldham	

SHLOA BOARD MEETINGS

A notice announcing the date, place & time of a Board Meeting will be placed on the bulletin board at the mailboxes approximately 10 days before each meeting. If you have any questions, please contact a board member.

TO CONTACT THE BOARD

Please address all issues to the Board in writing. Send your correspondence to:

SHLOA
65 Audubon Road
Hedgesville, WV 25427
e-mail: sleepyhollowhoavv@yahoo.com

EMERGENCY NUMBERS

Fire or Emergencies: Call 911

Morgan County Sheriff Non-emergency 304-258-1067
Berkeley County Sheriff Non-emergency 304-267-7000
State Police/Martinsburg 304-267-0000
State Police/ Berkeley Springs 304-258-2101
Div. of Natural Resources; Enforcement 304-267-0037

Remember, SHLOA is not a law enforcement agency
Call the proper authorities when you need help.

SHLOA 2017 ELECTION RESULTS

The SHLOA Annual Meeting was held on Saturday, June 17, 2017. The ballots for the 2017 SHLOA election were counted, verified by the Election Committee, and announced at the Annual Meeting. There were four (4) Board positions up for election this cycle. A summary of the vote and election results are as follows:

BALLOTS

Number of Ballots Mailed:	513
Ballots Returned:	134 (26%)
Ballots Ineligible/Invalid:	8
Number of lot owners who voted:	89

ELECTION RESULTS

Candidates Named On Ballot

Rick Inclima	111 Votes*
Rick Roscoe	113 Votes*
Elaine Wright	109 Votes*

Write-in Candidates

Stacey Weiant	16 Vote*
Rhett Cadwell	9 Vote

(Five other write-in candidates received one vote each.)

Election Results: Rick Inclima, Rick Roscoe, Elaine Wright and Stacey Weiant were elected to serve 2-year terms.

A special thanks to all our candidates, especially our write-in candidates who stepped up to offer their time and effort to help our community.

Hunting season; stay safe out there!

**WEAR SIGNIFICANT AMOUNTS OF BLAZE ORANGE
DURING HUNTING SEASON, EVEN ON SUNDAYS!**

Also, please don't let your pets roam, especially during hunting season. Both Morgan and Berkeley counties have leash laws. Please follow them and help keep your pets and your neighbors safe.

FROM THE BOARD

A MESSAGE FROM YOUR PRESIDENT

The Board of Directors worked hard to get an early start on the road work this year. As reported in our last Newsletter, VP of Roads Roger Brown and a member of the Roads Committee inspected all unpaved roads in March 2016 to assess winter damage and prioritize maintenance needs.

Our selected roads contractor, Pentoney Brothers Contracting (a local company from Hedgesville, WV), began and finished the work on-time and on-budget. I have received calls from several residents about the improvements to the roads and how well they have held up, especially with our very rainy summer.

The Board will endeavor to get an early jump on the 2018 roadwork. The Roads Committee will again conduct a post-winter roads inspection and make a report to the Board. The Board will then prioritize and fund the “approved” roadwork consistent with our road maintenance budget. By action of the Board, Pentoney Brothers is already under contract to perform our road maintenance in the spring. Hopefully, winter will not take too heavy a toll on our unpaved roads this year.

Speaking of winter, we have stockpiled enough road salt to get us through the winter. Our snow removal contractor, Emerick’s Landscaping, is under contract and ready to roll.

The lake and ball field are in good condition and have been enjoyed by residents all summer. Improvements to the lake this year included the installation of two more picnic tables at the beach, the addition of two truckloads of “white beach sand,” and the rebuilding of the small dock by a small group of volunteers. I certainly hope all of you have enjoyed your summer and look forward to a beautiful fall season.

Mary D’Ovidio
President

A MESSAGE FROM YOUR TREASURER

Assessment collections are doing very well and SHLOA should surpass the past several years annual collections. The Association has filed for liens or property judgments for owners with unpaid accounts. The Morgan County Sheriff’s Dept. is currently serving several owners with default of judgment petitions. This process has been successful as we have collected several thousand dollars of past due assessments this year.

SHLOA does not take these actions lightly; however, we are required by our bylaws and covenants to collect annual assessments from each and every owner. And it is the legal responsibility of every owner to provide for the upkeep and operation of Sleepy Hollow through the payment of an annual assessment.

For those who desire, payment plans are still available. You can inquire via email at rrshloa@aol.com.

Rick Roscoe
Treasurer

A MESSAGE FROM YOUR VICE PRESIDENT OF ROADS

Remember winter is coming so make sure your vehicle is prepared. We do pretreat the asphalt for snow and ice with salt and the use of cinder on hills but there is a 3" minimum for plowing to begin.

We have had problems with well-intentioned residents using salt on dirt roads. PLEASE DO NOT USE SALT ON OUR UNPAVED ROADS! Use of salt on dirt roads causes soft muddy spots that will ruin our unpaved roadways. Those mud spots will have to be dug out and repacked to fix, wasting money. Cinder barrels are strategically located throughout Sleepy Hollow to assist with wheel traction in snow/ice when needed.

Roger Brown
VP Roads

A MESSAGE FROM YOUR VICE PRESIDENT OF COMMUNICATIONS

Our 1st and 2nd Quarter Newsletters will continue to be published and available in both printed and electronic format. Our 3rd and 4th Quarter Newsletters will be published on-line only and posted on our website at www.shloa.com. The cost of printing and mailing continues to rise. These costs are completely avoidable if we transition to an all-electronic newsletter distributed by email and posted on-line. This is something I believe will make sense in the future and I will continue to explore options and identify challenges related to such an "electronic newsletter" transition.

In the meantime, I encourage every resident/owner to sign up to receive the SHLOA Newsletter electronically by sending an email to SHLOA at Sleepyhollowhoawv@yahoo.com. Please put "newsletter" in the subject line, and include your name, mailing address, lot number & section, and email address. We will gladly accommodate your request and send all future newsletters directly to your inbox. It is easy, convenient, and cost effective! The money saved will be used for other pressing needs such as road work and common facilities maintenance.

Residents are reminded to visit our website (www.shloa.com) regularly for important information and community updates. Thank you and enjoy the Fall season!

Rick Inclima
VP Communications

A MESSAGE FROM YOUR SECRETARY

What a wonderful summer we have had! Since I, as secretary, don't get to report on how great the roads look or how quickly the work was done on the roads this year, or how many people used our lake this year, or how nice the ball field has been kept, or how many of you use the web site and read the newsletter that is created, or the wonderful job that our Treasurer has done collecting assessments, I think that I will just mention once again---What a wonderful summer we have had!!!

If you didn't make it to the family fun day on August 13th, you missed a really good time. The weather and the food was great and everyone seemed to enjoy the fun and meeting some new neighbors. The photos in the newsletter and on the web site tell the story.

Mary Oldham
Secretary

A MESSAGE FROM YOUR VICE PRESIDENT OF COMMON FACILITIES

Our first Family fun day was held on August 13th and was a great success! At one point, we had over 65 residents and family members in attendance enjoying food, games and the company of neighbors and friends. Next year we plan to hold one in the beginning of summer and another towards the end of summer. Each year our family fun day will grow, we are already planning more games for next year.

We will also be holding a community yard sale September 16th at the ball field from 8:00AM-3:00PM. Set up is FREE! The yard sale will be advertised so come join us!! We will have the snow cone truck at the yard sale and we have a resident that will be selling pulled pork sandwiches, hotdogs, coleslaw, chips along with soda and water!! Clean out those closets and let's have the biggest yard sale Sleepy Hollow has ever seen!! Any questions contact me at (sleepyhollowhoavv@yahoo.com).

Stacey Weiant
VP Common Facilities



Family Fun Day, August 13, 2017 at the Ball Field

A MESSAGE FROM YOUR VICE PRESIDENT

A Call for Volunteers:

There is a need for volunteers to assist with the development of a Hazard Evacuation Plan for our community. Our community should have an evacuation plan in the event of emergencies such as wildfires, severe weather, floods, etc.

Owners and residents of Sleepy Hollow who would be willing to participate in this endeavor should contact SHLOA Board Vice President Elaine Wright at (sleepyhollowhoawv@yahoo.com). Bring your ideas, talents and willingness to strive for success. Help protect your loved ones, neighbors and friends in the event of an emergency!

With your help, work on this project will begin this Fall. I am looking forward to hearing from YOU!

Elaine Wright
Vice President

Community Volunteers Rebuild Deck on Floating Dock

In late June, three community volunteers rebuilt the deck on the small dock at the lake. Rick Roscoe, Rick Inclima, and Jason Maenner spent a full day tearing out the old decking and replacing it with new decking purchased by SHLOA from our Common Facilities maintenance budget.

The volunteers brought both their know-how and their own tools to do the job, saving SHLOA significant costs on labor and equipment. The refurbished deck was ready for the busy 4th of July weekend.

The Sleepy Hollow community is very thankful for their hard work and dedication. Way to go!!!



BEFORE



AFTER

SCHOOL BUS STOP SAFETY

Our County designated school bus stop does not have a parking area for parents putting their children on or getting off the school buses. Both Berkeley and Morgan counties pick up children at their designated stop, located at the junction of Mountain Lake Road and Audubon Road.

The bus stop area gets very congested, as parents and caretakers have taken to parking along the top of Audubon Road. This creates a potential hazard for everyone including road users, parents/caretakers, and most importantly, our children. Sleepy Hollow was originally established as a "recreational community" and was not engineered with a school bus waiting area. This is what we have, so let's all exercise patience and understanding for those twice a day stops as our children go to school for their formal education. Let's all show them (and each other) proper social education, patience and understanding!

The safety of our children is paramount. Parents and caretakers are reminded not to park too close to the corner on Audubon at Mountain Lake Road. Road users are reminded to be mindful of the bus stop and enter and exit the community using extreme caution, especially during school bus hours. And our students are reminded to use caution and be extra careful while using and accessing the bus stop.

Parents of school-aged children are strongly encouraged to speak with their school boards and PTAs about possible alternative bus stop options that will improve safety for our children.

Wishing all our students a safe and enriching school year!

Please Drive Safely in Sleepy Hollow

The maximum legal speed in Sleep Hollow is 20 MPH. However, residents must reduce speeds whenever pedestrians or children are observed, when rounding curves, navigating blind spots, and as weather and road conditions dictate.

Many of our roads are narrow. Please maintain your lane, especially when turning and navigating curves. No "Dutch Corners" please! Be safe, drive safe!

Open Burning of Garbage is Illegal in WV

It's the law - 45CSR6 "Control of Air Pollution from Combustion of Refuse"

Certain kinds of open burning are still allowed if it doesn't create a nuisance and if it is not prohibited by local ordinances. These types of fires are allowed:

Vegetation (leaves, branches and other vegetative matter) grown on the premises of a home or farm.

- **Campfires and outdoor barbecues**
- **Department of Air Quality (DAQ) approved open burning of land clearing debris**
- **DAQ approved fire training**

If in violation of the open burning law, 45CSR6, refusal to comply may result in a Notice of Violation and/or a fine of up to **\$10,000 a day**.

Materials illegal to open burn include:

- **Household trash** (burn barrels and/or piles) including paper products - such as cardboard, boxes, etc.
- Construction, building, or demolition materials (examples: lumber, flooring, roofing material, carpet, plastic, styrofoam, etc.)
- Wood pallets and other packaging materials
- Tires or other rubber products
- Asbestos-containing materials **including** building materials
- Insulation from copper wire
- Waste paints, waste oil, or solvents

Did you know?: Burning household waste is a serious threat to public health and the environment. Toxic chemicals, including dioxins, are produced when household waste is burned. One household burn barrel emits more dioxin than a municipal waste incinerator serving thousands of homes. Burning of debris can cause another problem ... Forest Fires.

For more detailed information regarding the laws prohibiting the burning of household trash and how to report violations, please visit the WV Department of Environmental Protection website at www.dep.wv.gov.

Free Dump Days at Allensville Road Landfill

Most landfills in WV, including the landfill located at 911 Allensville Road, Hedgesville, WV 25427, are required to offer a monthly “Free Dump Day” for residents to dispose of household trash.

The State of WV has published a schedule indicating that the Allensville Road landfill “Free Dump Day” is the 3rd Wednesday of each month. (See full list at <http://www.dep.wv.gov/dlr/oer/reap/Pages/default.aspx>)

For further information regarding Free Dump Day, Sleepy Hollow residents can contact the landfill operator, LCS Services Inc, at 304-754-9153 for hours of operation, limitations, and acceptable forms of proof of residency.

Residential Trash Pick-up Services

Apple Valley Waste is one residential trash pick-up company that services residential properties in Sleepy Hollow. As a community service, SHLOA is publishing their website and phone number for any resident who may require or desire curbside trash pickup. SHOLA is not endorsing Apple Valley Waste or any other business that might offer similar services.

You can visit Apple Valley Waste’s website at <http://www.applevalleywaste.com/> or contact them at 877-267-1280. You can also search the internet or the yellow pages for other waste disposal companies that may provide residential trash pick-up services.

BUDGET

2017 BUDGET AS OF July 31, 2017	2017 BUDGET	YTD	DIFFERENCE
INCOME			
2016 HOME OWNERS ASSESSMENTS	\$114,300.00	\$103,307.84	10,992.16
MISCELLANEOUS INCOME	\$300.00	\$5.00	295.00
OPERATING INTEREST	\$100.00	\$0.00	100.00
REFUNDS		\$0.00	
MAIL BOXES		\$280.00	(\$280.00)
TOTAL INCOME	\$114,700.00	\$103,592.84	11,107.16
2017 RESERVE ALLOCATIONS			
CAPITAL IMPROVEMENT FUND	\$17,145.00	\$15,496.18	1,648.82
EMERGENCY FUND	\$11,430.00	\$10,330.78	1,099.22
TOTAL RESERVE FUND	\$28,575.00	\$25,826.96	2,748.04
FIXED ESPENSES			
INSURANCE/TAX/LICENCES/PERMITS	\$4,000.00	\$4,506.60	(\$506.60)
STORAGE	\$600.00	\$1,200.00	(\$600.00)
PHONE AT LAKE	\$550.00	\$302.33	247.67
LIGHTS AT BALLFIELD AND LAKE	\$320.00	\$174.54	145.46
RELIEF STATIONS	\$1,000.00	\$358.28	641.72
COMMUNICATIONS	\$1,500.00	\$1,384.29	115.71
TOTAL	\$7,970.00	\$7,926.04	43.96
ADMINISTRATIVE			
ADMINISTRATIVE/OFFICE SUPPLIES	\$350.00	\$268.04	81.96
COMPUTER, SOFTWARE, OFFICE EQPT	\$150.00	\$0.00	150.00
LEGAL FEES	\$4,500.00	\$5,401.45	(\$901.45)
TREASURERS/ACCOUNTING/INVOICING	\$3,700.00	\$257.00	3,443.00
TOTAL	\$8,700.00	\$5,926.49	2,773.51
ROAD UPGRADES			
UNPAVED	\$24,000.00	\$22,419.54	1,580.46
PAVED	\$1,000.00	\$432.43	567.57
SNOW REMOVAL	\$12,000.00	\$2,777.21	9,222.79
TOTAL	\$37,000.00	\$25,629.18	11,370.82
COMMON FACILITIES			
LAKE ATTENDANT	\$5,500.00	\$2,725.00	2,775.00
LAWN CONTRACT	\$6,100.00	\$1,908.00	4,192.00
MAINTENANCE	\$7,300.00	\$3,246.05	4,053.95
CASUAL LABOR	\$1,000.00	\$0.00	1,000.00
TOTAL	\$19,900.00	\$7,879.05	12,020.95
2016 RESERVE FUND			
TOTAL 2016 EXPENSES	\$114,700.00	\$73,187.72	41,512.28

Who would believe we can go from this.....,



to this, so quickly???



Sleepy Hollow Snow Plowing Policy

Yes, it is almost that time of year again! It is possible that we will begin experiencing winter weather before the 4th quarter newsletter is published. Therefore, we are republishing our snow removal policy to keep our residents informed.

SHLOA follows a long-established policy regarding the plowing of roads during winter weather. The policy clearly states that roads are plowed whenever the depth reaches 3 inches anywhere in the development. We have unpaid volunteers checking on snow depth throughout the community especially in the problem areas. If the depth is not 3 inches, we do not plow due to our limited plowing budget. Thank you.



How You Can Help This Winter

Remove all vehicles from the roadway to facilitate plowing and treatment of road surfaces;
Do not park in cul-de-sacs because plow trucks need to turn around and need places to push snow;
Do not attempt to plow roads yourself. This can damage the roads and impede drainage;
Please be patient with our contractors and the SHLOA Board; we are doing our best to provide these services;
Please check in on your neighbors for their safety.
Thank you!

BLOCKED OR MISSING DRIVEWAY CULVERTS ARE A MAIN CAUSE OF EROSION ON UNPAVED ROADS!

Please keep your driveway culverts clear of debris to facilitate rainwater flow into the ditch lines. Otherwise, the water flows out on the road and causes serious erosion damage, especially on the unpaved roads. Installing and maintaining driveway culverts is the responsibility of property owners. Please help us keep our roads passable and in a state of good repair by installing and maintaining driveway culverts.

If you need a contractor for hire to clean or install a driveway culvert, residents may contact VP of Roads, Roger Brown, for a recommendation at Rbrown.shloa@yahoo.com.

WEST VIRGINIA CODE

§20-2-58. Shooting across road or near building or crowd; penalty.

(a) In addition to any other prohibitions which may exist by law, it shall be unlawful for any person to shoot or discharge any firearms:

(1) Across or in any public road in this state, at any time;

(2) Within five hundred feet of any school or church; or

(3) Within five hundred feet of any dwelling house: *Provided*, That a person who is a resident of a dwelling house, and his or her authorized guest, may shoot or discharge a firearm in a lawful manner within five hundred feet of the dwelling house where the person lives, if the firearm is being discharged with the express or implied knowledge and consent of all residents of that dwelling house, and no other dwelling houses are located within five hundred feet of where the firearm is discharged; or

(4) On or near any park or other place where persons gather for purposes of pleasure.

(b) Any person violating this section is guilty of a misdemeanor and, upon conviction thereof, shall be fined not less than fifty dollars nor more than \$500 or confined in jail for not more than one hundred days, or both fined and confined.

(b) Notwithstanding the provisions of subsection (a) of this section, any person operating a gun repair shop, licensed to do business in the State of West Virginia and duly licensed under applicable federal statutes, may be exempted from the prohibition established by this section and section twelve, article seven, chapter sixty-one of this code for the purpose of test firing a firearm. The director of the Division of Natural Resources shall prescribe such rules as may be necessary to carry out the purposes of the exemption under this section and section twelve, article seven, chapter sixty-one and shall ensure that any person residing in any dwelling home within five hundred feet of such gun repair shop be given an opportunity to protest the granting of such exemption. *Note: WV Code updated with legislation passed through the [2013 1st Special Session](#). The WV Code Online is an unofficial copy of the annotated WV Code, provided as a convenience. It has not been edited for publication, and is not in any way official or authoritative.*

Please obey all firearms and hunting laws and practice gun safety. Have a safe and enjoyable Fall, and enjoy the great outdoors!

Association Resolution 26
Restriction of Firearms at SHLOA Recreational Facilities
Effective August 12, 2017

SLEEPY HOLLOW LOT OWNERS ASSOCIATION, INC.
ADMINISTRATIVE RESOLUTION NUMBER 26
Restriction of firearms at SHLOA recreational facilities

WHEREAS, Article IV, A. of the Articles of Incorporation of Sleepy Hollow Lot Owners Association charges the Association with the preservation of the common facilities. And

WHEREAS, Article IV, B. of the Articles of Incorporation of Sleepy Hollow lot Owners Association charges the Association with the duty to promote the health, safety, and welfare of the "member" and

WHEREAS, Article IV , ii, b. of the Articles of Incorporation of SHLOA Provides them with the power to manage, control, operate, maintain, repair and improve the common properties of the association and

WHEREAS, It is the intent of the Board of Directors to provide a safe and healthy environment for all property owners

NOW THEREFOR, Be it resolved effective immediately the following guidelines associated with firearms at the lake or recreational facilities are as follows.

- A. No firearms are permitted at the lake facility, docks and parking lot
- B. No firearms are permitted at the ballfield

WEST VIRGINIA Code Section 61-7-14 gives SHLOA the authority to prohibit people from carrying firearms while at the above mentioned facilities. Penalties for violations of statute (61-7-14) calls for a maximum fine of \$1,000.00 and a maximum of six months in jail

APPROVED 8/12/2017
DATE


PRESIDENT

TELL THE BOARD

Mail Change of Ownership and Address update form to: SHLOA, 65 Audubon Rd, Hedgesville, WV 25427

CHANGE OF OWNERSHIP OR ADDRESS/UPDATE YOUR INFORMATION	
<p>Date:</p> <p>Section(s) and Lot(s) _____</p> <p>County (for each lot) : _____</p> <p>911 Address (for each applicable lot):</p> <p>_____</p> <p>_____</p>	<p>Section(s) and Lot(s) _____</p> <p>Date of Settlement or Title Change: _____</p>
<p><i>Current Information:</i></p> <p>Your Name(s) : _____</p> <p>Street/POBox/Apt: _____</p> <p>_____</p> <p>City: _____ State: _____ ZipCode: _____</p> <p>Do you own a mailbox at the ball field? _____</p> <p>Unit and Box? _____</p> <p>Phone Number at above address: _____</p> <p>Sleepy Hollow Phone # (if different from above) _____</p> <p>email address : _____</p> <p>Emergency Phone #: _____</p> <p>Emergency Contact: _____</p>	<p><i>New Information</i></p> <p>New Owner's Name(s): or change of address</p> <p>_____</p> <p>(if applicable)</p> <p>Street/POBox/Apt: _____</p> <p>_____</p> <p>City: _____ State: _____ ZipCode: _____</p> <p>Phone Number at above address: _____</p> <p>Sleepy Hollow Phone # _____ (if different from above)</p> <p>email address: _____</p> <p>Emergency Phone #: _____</p> <p>Emergency Contact: _____</p>

Fire Station #70

SHLOA is publishing this flyer from the Woods Resort as a public service. Having a “manned” volunteer Fire Company in close proximity to Sleepy Hollow helps speed emergency & fire response and improves the safety of our community and the surrounding area. The proximity of the Hedgesville Volunteer Fire Company is also a factor in the pricing and offering of homeowner’s insurance for Sleepy Hollow residents and the surrounding communities.

Please consider making a donation. Donations of any kind or amount will be greatly appreciated by our brave volunteer firefighters!



Let's Furnish Fire Station #70!

We're asking our nearby neighbors to help the Woods Garden Club furnish the remodeled Mt. Lake Rd. Fire Station (#70) for the volunteers who use it.

Furniture and furnishings may be donated by:

- Purchasing wish list items on the Target online housewarming registry at <https://www.target.com/gift-registry/gift/MtLake-fire-station>
- Donating cash to purchase items not available at Target, e.g. mattresses, room divider curtains, some large pieces of furniture.

The Target registry has items as inexpensive as \$1.99. Simply choose an item or more from the online wish list, pay for it and it will automatically be shipped to the proper location or you can pick it up at the store and a garden club representative will pick it up from you. For cash contributions, make your check payable to Woods Garden Club and mail to treasurer Bill Herbert at 76 Atlatl Lane, Hedgesville, WV 25427. All funds received will be used for this project.

We hope to have all items selected and received by September 20th.

Questions? Or for pick up: Write us at woodsgardenclub@gmail.com.

Thanks for considering how you can help our local volunteer firefighters!

Woods Garden Club